

COMMENTARY ON THE CRITERIA FOR GRANTING THE RECTOR'S SCHOLARSHIP

1. GENERAL DESCRIPTION

- 1) Activities carried out in connection with the diploma thesis or a credit should not be shown, as this is an element of the programme of study (e.g. carrying out a study which is a requirement for passing a course).
- 2) One achievement can be taken into account only once; in the whole application, repetitions will not be scored. It is also not allowed to break down one "project" into several achievements (e.g. carrying out research and the subsequent publication may be entered only as one, as well as participation in a research project and the publication, or participation in a conference which is the aim of this project).
- 3) Only achievements that are recorded in the academic year preceding the academic year for which the application for the Rector's Scholarship is submitted will be taken into account.
- 4) The student applying for the Rector's Scholarship is obliged:
 - a) to correctly qualify the achievement entered (achievements which are incorrectly qualified will not be scored),
 - b) to submit attachments confirming the achievements entered in the application in a chronological order of priority of the achievements entered in the application.
- 5) Documents attached to the application in a language other than Polish should contain translations, confirmed by a researcher from the University of Opole or a person issuing a given document.
- 6) Achievements of an organisational nature are not scored.
- 7) The scope of the achievement entered in the document confirming a given achievement is not binding for the committee. The committee determines the scope of an event according to the rules indicated in the Commentary.

2. DETAILED DESCRIPTION

1) Grade average:

- a) The student fills in an application in the USOSweb and indicates the grade average from the previously prepared ranking. In the absence of this average, the student enters manually the average calculated independently, which will be verified by the Dean's Office. If the student does not agree with the grade average in the ranking, he or she shall contact the Dean's Office.
- b) In the case of submitting the application on the basis of grades from another faculty or another Higher Education Institution, the student is obliged to submit an attachment to the application with the arithmetic mean achieved by him/her in the year for which the application is submitted.
- c) The grades for a foreign language are included in the 4th and 5th semester of studies, regardless of the fact in which semester the student attended the course.
- d) Points for the grade average are awarded as follows: $\text{grade average} * 10 = \text{number of points}$ (e.g. $4.2 * 10 = 42$ points).

2) Scientific achievements:

- a) **Independent research (individual work) and independent research (group work):**
 - The following data should be included in the research certificate:
 - name, surname, year and study programme of the student submitting the application,
 - signature of the employee under whose supervision the research was conducted, as well as the seal of the basic organisational unit (faculty, institute, chair),
 - information on the publication of the research results.

- For a scientific achievement to be scored, research results should be published. The date of achievement is the date of publication of the research results.
- Technical assistance in conducting research (e.g. surveying) is not considered to be an achievement.

b) Publication. Individual publication; Co-authorship; Publication in a journal issued by the UO (individual publication); Publication in a journal issued by the UO (joint publication);

- ONLY scientific publications published in the academic year for which the student applies for the Rector's scholarship will be taken into account.
- Publications of a journalistic, opinion-forming nature or those not published in scientific journals should not be included.
- The following data should be included in the publication certificate:
 - name, surname, year and study programme of the student submitting the application,
 - the title of the publication and the publisher, the date and place of publication and the publisher,
 - type of publication (independent or co-authorship) - in the case of co-authorship the name of the co-author should be shown,
 - **ISBN, ISSN or ISAN**
 - signature of the academic staff member - supervisor, or a certificate from the publishing entity,
- If a paper was submitted for printing and the applying student in the academic year preceding the submission of the application attended the first year of a second-cycle programme or the penultimate year of a long-cycle programme (4th or 5th), the achievement in question will also be scored on presentation of a certificate confirming that it has been submitted for printing, issued by a publishing entity. In other cases, the date of publication is binding.

c) Active participation in an international, national, and local conference:

- An international conference is considered to be one in which at least one third of the active participants represent foreign research centres.
- A national conference shall be deemed to be such a conference in which representatives of at least 4 scientific entities, including at least one from outside the Opole Voivodeship, actively participated.
- A local conference is considered to be such a conference which cannot be classified as one of the other two types of conferences.
- Active participation in the poster session is equivalent to active participation in the conference.
- The following data should be included in the certificate of participation in the conference:
 - name, surname, year and study programme of the student submitting the application,
 - title of the presented paper,
 - date and place of the conference,
 - signature of the academic staff member - supervisor, or a certificate from the organizer,
 - the certificate of participation in the conference requires the presentation of the conference agenda.
- The student is required to correctly qualify the type of conference based on the commentary in question. The Scholarship Committee is not bound by the definition of the conference type indicated by the organiser.

d) Taking 1-3 place in the contest of international and national scope

- The student should present a document confirming the achievement, issued by the organizer of the contest.
- ONLY places in scientific contests will be taken into consideration.
- For students studying artistic programmes, art competitions are equivalent with scientific competitions.

e) Participation in international, national or local workshops, trainings and courses:

- It is necessary to present a certificate confirming the completion of workshops, trainings, courses, including: date, place, title and type.

- All training courses organised by the UO units, e.g. ACK, student groups, AIP, the UO Centre for Continuing Education, and trainings of a scientific nature linked to the field of study organised by external entities are taken into consideration.
- The maximum number of achievements scored in this category is 5.

f) Research projects with other universities or scientific institutions (foreign or national):

- Research cooperation with other scientific or academic centres, including foreign ones, is considered to be cooperation in pursuit of a scientific objective (e.g. joint scientific research).
- Organisation of conferences is not considered as an objective of a scientific project.
- The following data should be included in the certificate of participation in the research project:
 - name, surname, year and study programme of the student submitting the application,
 - name and type of the research project,
 - date and place of the project implementation
 - signature of the academic staff member - supervisor, or a certificate from the scientific entity conducting the research project,
 - objective of the project.

3) Artistic achievements:

a) General rules:

- Activities that have not been promoting the University of Opole through artistic work should not be shown. Having the status of a student of the University of Opole is not synonymous with scientific activity.
- The author of an artistic work, or any other manifestation of artistic activity, should be marked as a student of the University of Opole.

b) Places 1-3 and awards in international, national or local art competitions/festivals:

- The following data should be included in the certificate confirming the achievement:
 - name, surname, year and study programme of the student submitting the application,
 - name and type of the artistic event,
 - date and place of the artistic event
 - scope of the artistic event
 - signature and stamp of the artistic event organiser.

c) Participation in an exhibition of international scope:

- The following data should be included in the certificate confirming the achievement:
 - name, surname, year and study programme of the student submitting the application,
 - name and type of the exhibition,
 - date and venue of the exhibition,
 - scope of the exhibition,
 - signature and stamp of the exhibition organiser.
- Only exhibitions organised by art organisations are scored. The points will be awarded, among others, to private exhibitions or exhibitions organised by scientific groups.

d) Performance within the choir at the University of Opole

- Every performance of the choir operating at the University of Opole will be scored regardless of the scope of the event.
- The following data should be included in the certificate confirming the achievement:
 - name, surname, year and study programme of the student submitting the application,
 - name and type of the artistic work,

- date and place of the performance,
- signature of the choir's supervisor.
- If the performance of the choir takes place within the framework of a festival/competition, point 3(1-3) shall apply accordingly.
- e)** Publication of a work in the academic media at the University of Opole:
 - The following data should be included in the certificate confirming the achievement:
 - name, surname, year and study programme of the student submitting the application,
 - name and type of the artistic work,
 - date, place and medium of publication,
 - signature of the editor-in-chief.
 - Social networking sites (e.g. Facebook, Twitter) do not meet the publication criterion.

4) Sporting achievements:

a) General rules:

- Achievements of a sporting nature are attested by the President of the Academic Sports Association's University Club.
- Points will be awarded for participation in sporting events in which the student represents the University of Opole.